



County of Santa Cruz

Sheriff-Coroner

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Phil Wowak
Sheriff-Coroner

June 13, 2014

Concealed Weapon License Application Process

Reference: Sheriff's Office Policy 218

Note: Based on current law, the Sheriff does not consider self-defense or generalized personal safety concerns to constitute sufficient "good cause" for the issuance of a license. The United States Court of Appeals for the Ninth Circuit has issued a recent opinion to the contrary which would change current law if finalized in its current form (*Peruta, et al., v. County of San Diego, et al.*). However, because of a recent motion filed by the California Attorney General to intervene in that case, the *Peruta* decision is not yet final and is therefore not yet law. It is unclear at this point whether the *Peruta* opinion will be finalized in its current form or subject to further appeal. If and when the *Peruta* decision becomes final, the Sheriff will follow the law as the Sheriff understands it.

Phase One (to be completed by all applicants)

1. Complete and submit a Standard Application for License to Carry a Concealed Weapon (Cal DOJ form BOF4012). Do not include separate attachments for information requested within the application. Initial every page of the document.
2. Submit three signed letters of character reference from individuals other than relatives.
3. Submit proof of ownership and registration of each weapon to license for concealment.
4. Submit two recent passport size photos (2" x 2") of the applicant.
5. Complete Live Scan applicant fingerprinting for CCW application (DOJ fees paid by applicant): <http://www.scssheriff.com/Home/LiveScanFingerprinting.aspx> or 454-3007 for more information.

Once the application package has been reviewed, the application will either be advanced to phase two or will be denied. In the event the application is denied, the applicant will be notified in writing.

Phase Two (to be completed only by those applicants successfully competing phase one)

1. Participate in personal history interview.
2. If directed: provide written evidence from a licensed physician that the applicant is not currently suffering from any medical condition that would make the individual unsuitable for carrying a concealed weapon. All costs paid by applicant.

3. Complete psychological testing, as directed, by an authorized psychologist used by the Sheriff's Office. The cost to the applicant may not exceed \$150.00.
4. Complete an 8-hour (minimum) course of training approved by the Sheriff's Office. The cost of training is paid by the applicant directly to the approved trainer.

Whether the application is approved or denied at the conclusion of phase two, the applicant will be notified in writing. If a license is issued, the applicant shall pay an Administrative fee payable to the County of Santa Cruz.

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